



# PENASIA SCHOOL OF CONTINUING EDUCATION

ED No. 568473

## Application Form

## 申請表格

You must complete sections 1 to 5 of this application form. Please fill in **BLOCK LETTERS**

學生必須填寫第一至五部分及請以英文正楷清楚填寫本表格。

### 1. Program Details 課程資料

Please fill in the program title which you intend to apply 請寫上報讀課程資料

Program Code: \_\_\_\_\_ Program Title: \_\_\_\_\_

課程編號: \_\_\_\_\_ 課程名稱: \_\_\_\_\_

### 2. Personal Particulars 個人資料

Surname 姓: \_\_\_\_\_ Given Names 名: \_\_\_\_\_ Title 稱銜: \*Dr / Mr / Mrs / Ms / Miss

HKID Card / Passport No. 身分證號碼: \_\_\_\_\_

Date of Birth 出生日期: \_\_\_\_\_ Age 年齡: \_\_\_\_\_ Sex 性別: \*Female / Male

Correspondence Address 通訊地址: \_\_\_\_\_

Email 電郵地址: \_\_\_\_\_ or/and Fax No 傳真號碼: \_\_\_\_\_

Tel No 電話: (Home 家) \_\_\_\_\_ (Office 公司) \_\_\_\_\_ (Mobile 手提) \_\_\_\_\_

\*Please circle as appropriate \*請圈出正確選擇

### 3. Academic/Professional Qualifications 學歷

Month/Year 月/年 (MM/YY)		Institution 學院	Qualifications/ Title of Awards 學歷	Date of Award 頒發日期
<u>Date From</u> 由	<u>Date To</u> 至			

For Official Use Only

Application received on \_\_\_\_\_ Penasia applicant no. \_\_\_\_\_

Payment enclosed Bank \_\_\_\_\_ Cheque no. \_\_\_\_\_

HKID Copy  Academic / Professional Qualification Copy |  Accepted (Intake\_\_\_\_)  Waiting  Rejected

Room 101, 1/F On Hong Commercial Building, 145 Hennessy Road, Wanchai, Hong Kong

Tel: 2529 6138

Fax: 2529 6311

Email: enquiry@penasia.edu.hk

website: [www.penasia.edu.hk](http://www.penasia.edu.hk)



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## 4. Working Experience

## 工作經驗

ED No. 568473

Month/Year 月/年 (MM/YY)	Name of Organization 公司名稱	Address of Organization 公司通訊地址	Position Held 職位
<u>Date From</u> 由	<u>Date To</u> 至		

## 5. Declaration

## 聲明

- I declare that all information given in this application form and the attached documents are, to the best of my knowledge, accurate and complete.
  - I have noted the contents of the “Personal Data (Privacy) Statement” as detailed in the “Instructions for Completing the Application Form”.
  - I consent that if registered, I will conform to the Penasia School of Continuing Education.
- 本人聲明本申請表及隨附文件所載一切資料，依本人所知均屬真確，並無遺漏。
  - 本人清楚「入學申請表填表須知」所載關於「個人資料（私隱）聲明」的內容。
  - 本人同意如本人註冊入學，當遵守本校實施的所有規程和規例。

Applicant's Signature \_\_\_\_\_ Date of Application \_\_\_\_\_

### Application Procedures: 申請步驟

A completed application form must be accompanied by the following: 當你呈交申請表時，請確保你已有：

- ◆ Photocopy of the applicant's Hong Kong Identity Card / Passport 已附上香港身分證或護照副本
- ◆ Documents supporting the academic/professional qualifications stated in section 3 (photocopies only) 已附上學歷證書副本
- ◆ A non-refundable application fee of HK\$100 by crossed cheque payable to **Penasia School of Continuing Education**.

Post-dated cheques will NOT be accepted. 已附上支票（抬頭「盈亞持續教育中心」以繳付報名費（\$100）。

The document should be mailed or hand-delivered to Penasia School of Continuing Education, Room 101, 1/F, On Hong Commercial Building, 145 Hennessy Road, Wanchai, Hong Kong on or before the enrollment closing date. Admitted applicants will be notified in writing and the admission is provisional on receipt of full tuition payment. 申請表請在截至報名前交回：香港灣仔軒尼詩道 145 號安康商業大廈 1 樓 101 室 盈亞持續教育中心。

Penasia School of Continuing Education reserves the right to make any alternations to the course that are considered necessary, without prior consultation. The institution also reserves the right to cancel a course if there is insufficient enrollment. All enrolled students affected will be notified of any such changes. 如本校之課程有任何更改，有權保留取消任何課程之權利。

For any enquiry, please call Tel: 2529 6138 or email: [enquiry@penasia.edu.hk](mailto:enquiry@penasia.edu.hk)有任何查詢，請致電：25296138 或電郵到：[enquiry@penasia.edu.hk](mailto:enquiry@penasia.edu.hk)

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